

# ADULLAM



## Bible College (ABC)

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### 2022-2023

### Student

### Handbook

*“Transforming ordinary people into mighty men and women of God”*

[www.adullambiblecollege.org](http://www.adullambiblecollege.org)

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*From the desk of the president.....*



*At Adullam Bible College we are excited about you joining the family of Adullam as a student. Education in any field can be challenging as well as rewarding. This is especially true when it comes to Biblical studies. Some of you may not have been involved in an educational institution for quite a while. If that is the case, it might take some time to get accustomed to the discipline necessary to gain a degree. At Adullam we furnish all the tools that are necessary for student not only to obtain their degree, but we strive to provide an atmosphere that enhances the learning experience. Our mission is simple “Transforming ordinary people into mighty men and women of God.*

*Yours in His Service,*

*Dr. Edward J. Hearns  
President*

# Welcome to ABC



**Let us take this opportunity to welcome you to our newly established bible college.**

**The experience you will receive from this institution will be most rewarding.**

**ABC is a religious institution not affiliated with any organization. All programs are designed for students to demonstrate a relationship between genuine spirituality and rigorous intellectual pursuits in a Christian environment. The Biblical Studies degree program of ABC are designed to equip students to follow the Lord in the work of the ministry.**

**Our curriculum and material is Christ-Centered. We offer degrees that are designed to enhance your Christian ministry. If your sole purpose of needing an education is for the Gospel ministry, then ABC is the right institution for you.**

**We have the philosophy that a quality spiritual education which trains an individual for service to the Lord, Jesus Christ, should not leave that individual with an oppressive financial debt. The policy of ABC is to provide an in-house, interest free, student financing in the form of a pay-as-you-go program rather than requiring you to pay the full tuition at the beginning of each semester.**

**We are so Godly proud that you chose us to further your Christian Education. We ask that as you continue your education, that you share your experience with others that might be interested in furthering their education also.**

**Again Thanks,**

*ABC Administration*

*Adullam Bible College Board of Directors.....2022-2023*

*Dr. Madeline Mays*                      *Chair*  
[mmsparks7@gmail.com](mailto:mmsparks7@gmail.com)

*Dr. Dwight Hunt*                      *Vice-Chair*  
[kenthunt@icloud.com](mailto:kenthunt@icloud.com)

*Elder Antonio Graham*              *Secretary*

*Dr. Mallard Collins*

*Elder Kelvin Mercer*

## **An Overview of ABC**

Adullam Bible College (ABC) is a religious institution not affiliated with any religious organization. All programs are designed for students to demonstrate a relationship between genuine spirituality and rigorous intellectual pursuits in a Christian environment.

The Biblical Studies degree programs of ABC are designed to equip students to follow the Lord in the work of the ministry. ABC currently offers an Associate, Bachelor, Master and Doctorate degree in areas of Religious Studies.

Our curriculum and material is Christ-Centered. We offer degrees that are designed to enhance your Christian ministry. It is our philosophy that a quality, spiritual education that trains an individual for service to the Lord, Jesus Christ, should not leave that individual with an oppressive financial debt.

We provide in-house, interest-free, student financing in the form of a pay-as-you-go program rather than requiring the student to pay the full tuition at the beginning of each semester

# **Adullam Bible College**

## **Statement of Faith**

We believe that the Bible is the only infallible written word of God.

We believe in the eternal existence of God the father, God the son, and God the Holy Spirit.

We believe that water baptism by full emersion represents the death and resurrection of the Lord Jesus Christ.

We believe that the gifts of the Holy Spirit should be active in today's church.

We believe that a foundation in prayer and seeking God is fundamental to effect change in the kingdom of God.

We believe that the only means of salvation is by faith in the precious blood of Jesus Christ.

We believe that study and meditation on the word of God is the key spiritual understanding

We believe that through the power of the Holy Spirit man is enabled to live a holy and separated life in this present world.

*Student Signature*\_\_\_\_\_

*Notary Seal*\_\_\_\_\_

## **Admission/Degree Criteria**

- In order to be admitted to the ABC, a high school diploma or equivalent is required. Documentation is required prior to admittance.
- In order to receive an Associate's degree, a minimum of 60 credit hours with a minimum of 2.00 GPA (out of a possible 4.00) is required.
- To qualify for admission into the Bachelor program you must have an Associates degree or hours equivalent to an Associate's degree from an accredited school of higher education
- In order to receive a Bachelor degree, a minimum of 120 credit hours with a minimum of 2.00 GPA (out of a possible 4.00) is required.
- In order to receive a Master degree, a minimum of 30 credit hours above the Bachelor's degree with a minimum of 2.50 GPA (out of a possible 4.00) is required. In addition, the master's program requires a graduate-level 50 page thesis.
- In order to receive a Doctorate degree, a minimum of 30 credit hours above the Master's degree with a minimum of 3.00 GPA (out of a possible 4.00) is required. In addition, the doctorate program requires a graduate-level 100 page dissertation.

Note: Ministry experience may count as 25% of the course work for the Associates and Bachelor's degrees only.

Master's and Doctoral students must complete an internship under the leadership a pastor or missionary. Master's 50 hours and Doctorate 100 hours. Documentation required

Each semester consists of 14 weeks. To complete a degree program takes 28 weeks (which is 2 semesters). Classes will meet each week for 3 hours/week totaling 42 hours per semester. Administrators may adjust class hours as necessary, as long as academic standards and requirements are met.



## Accreditation

If the sole purpose of you pursuing an education is for Christian ministry or related field within Christian ministry, then ABC is the institution for you.

Most Christian churches accept quality Christian education regardless to which accreditation group, if any, the referenced institution belongs. If study is for purpose other than ministry, such as business administrator, engineer, lawyer, etc., students should apply to an institution that belongs to a regional accrediting association.

Adullam Bible College is an approved member and accredited through the ***Association of Independent Christian Colleges and Seminaries (AICCS)***. ABC operates legally as an exempt educational institution in and out of the state of Florida.

ABC, currently offers an Associate, Bachelors, Masters and Doctorate degrees in an area of Religious Study.

**Note: Courses offered through ABC are strictly for religious purposes only. Secular courses are not offered through ABC. A degree received through ABC will be in a field of religion primarily for use in ministry.**

## **Adullam Bible College Administrative Policies and Procedures**

The Board of Directors must approve every school prior to opening. Once approved, all paper work must be on file in the registrar's office. After approval is granted, every school must comply with the following Administrative Policies and Procedures:

- To ensure you have enough books for your class, it is imperative you place your order two weeks prior to the start of your first class meeting
- Payment for student application and books must be paid prior to shipping books to your location
- It is imperative that you provide the Home office of the date you plan to start your first day of classes
- Advertising for your school is essential if you plan to have a substantial number of students. Advertising materials can be found on our website or shipped to you from our home office
- Each school must keep a complete file on each student in the school office
- A copy of all applications must be mailed to the Home office when registration is complete
- The Administrator will use the compensation scale for individual payment
- Each school administrator will be responsible for accepting and keeping accurate financial records and to ensure all student fees are paid
- The percentage due to each administrator from each tuition paid must be subtracted and the remainder forwarded to the home office
- All payments to the home office can be sent by cashapp or paypal

# TUITION AND FEES

2022-23 School Year



<u>Degree</u>	<u>Tuition &amp; Fees</u>
Associate	1634.99
Bachelors	1944.99
Masters	2550.00    Add-On Counseling \$1275
Doctorate	3475.00

**Adullam Bible College  
Refund Policy**

In order to receive a refund, you must first officially notify the registrar in writing your intent to withdraw from ACB. Refunds of tuition are based on the date of official notification of intent to withdraw from the school.

Tuition refunds if paid in full will be reimbursed as follows:

Registration week	100%
1 <sup>st</sup> week	95%
2 <sup>nd</sup> week	90%
3 <sup>rd</sup> week	80%
4 <sup>th</sup> week	50%
5 <sup>th</sup> week	40%

After 5<sup>th</sup> week student will not be allowed a refund or credit for work completed

Students who with draw under disciplinary action and/or suspended are not entitled to any refunds for any part of the semester.

# Records request form.....



Name of student \_\_\_\_\_

Date of request \_\_\_\_\_

All transfer credits from another institution in the field of Biblical Studies will be charges \$1.00 per credit hour to transfer to ABC. Copies from another institution must be an official transcript with the school's seal and registrar's signature.

Once a transfer credit is accepted, it becomes the student's official record at Adullam Bible College.

Name of institution request is made \_\_\_\_\_

Address \_\_\_\_\_

Signature of student \_\_\_\_\_

Date \_\_\_\_\_

Records are forwarded to:

**Adullam Bible College**  
**Satellite Office**  
**726 Middleton Street**  
**Jackson, Tennessee 38301**  
**Attention: Chanci Malonson**

Signature of registrar \_\_\_\_\_

Date \_\_\_\_\_

Seal

# Adullam Bible College Transcript Request Form



Name of Student \_\_\_\_\_ Date of request \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_, State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ SSN \_\_\_\_\_

Degree completed \_\_\_\_\_ Date Completed/Withdrawn \_\_\_\_\_

\_\_\_\_\_  
Signature of student giving permission

\_\_\_\_\_  
Date

Number of transcripts requested \_\_\_\_\_

Transcripts mailed to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Transcript copy is \$25.00

Payment must be remitted to:

Adullam Bible College  
Satellite Office  
726 Middleton Street  
Jackson, Tennessee 38301  
Attention: Chanci Malonson



## Attendance Policy

In order to receive full credit, a student must regularly attend class. Faculty must record attendance at every class meeting. If a student is registered in a course on ABC, but does not attend, the Faculty member will record the dates which the student was absent. Faculty will attempt to communicate with the student via phone or email , to urge the student to attend. If the student has not attended class for two consecutive weeks of class, the Faculty, and Registrar will submit these forms to the Academic Office, and we will inform the relevant parties of the student's withdrawal from the course.

Step 1: Faculty attempts to contact the student after missing all classes for 1 week.

Step 2: After a student has missed 2 consecutive weeks of class, Faculty will fill out and send the Inactive Student Attendance Form to the Registrar's office

. Step 3: The Registrar will fill out and send the Administrative Withdrawal Form to the Academic Office. Administrative Withdrawal Form Inactive Student Attendance. This form must be completed by the Registrar after a student has missed two consecutive weeks of classroom instruction without informing the faculty member concerning the student's reason for the absences. Student Name Course Number, Name & Instructor(s) Location Dates of Missed Classroom Attendance Dates of Communication Attempts Initiated with the Student Email., Faculty Name (Printed) and Registrar's Signature Date Office Use Only Inactive Student Attendance Form Received Date Department Approval Initials . Once the student is withdrawn, all information must be placed in the student's inactive file.

## Administrative Withdrawal Form

### Inactive Student Attendance

This form must be completed by the faculty or registrar after the student has missed two (2) consecutive classes without an excused absence or informing the instructor the reason they have missed class.

Student name \_\_\_\_\_

Course Name \_\_\_\_\_

Name of Instructor \_\_\_\_\_

Semester \_\_\_\_\_

Name and Location of school \_\_\_\_\_

Dates of Missed Classroom Attendance \_\_\_\_\_

	Dates of communication attempts initiated with student
Phone	
Email	

\_\_\_\_\_

**Administrator Name (print)**      **Administrator Signature**      **Date**

<b>For Official Use Only</b>
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**Registrar's signature**      **Name of Course**      **Date Withdrawn**






STUDENT APPLICATION FOR ADMISSION  
Fall semester 2022 \_\_\_\_\_ Spring semester 2023 \_\_\_\_\_

Name \_\_\_\_\_ Birth date \_\_\_\_\_

Address \_\_\_\_\_

Street \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

Best Time To Contact ( ) \_\_\_\_\_ day ( ) \_\_\_\_\_ evening

High School \_\_\_\_\_ GED \_\_\_\_\_ Date Graduated \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Colleges/Universities or other Schools Attended

Location \_\_\_\_\_ Date \_\_\_\_\_ Credits Earned \_\_\_\_\_

Location \_\_\_\_\_ Date \_\_\_\_\_ Credits Earned \_\_\_\_\_

Previous Certifications \_\_\_\_\_

Date \_\_\_\_\_

Check the degree program you wish to qualify for:

Associates \_\_\_\_ Bachelors \_\_\_\_ Masters \_\_\_\_ Doctorate \_\_\_\_\_

Please include a transcript of all schools attended. Include an attached sheet of ministry experience and your plans for how you will use this education degree.

I certify that I am enrolling in this Degree program for my own personal and private academic improvement and will be used to enhance my gospel ministry. I submit that all information provided to this college is true and accurate to the best of my knowledge.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

Official use only:

Approved \_\_\_\_\_ Conditional Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments

## **Associates Degree requirements total 60 cumulative credits**

### **COURSE NUMBER AND TITLE Understanding the Bible**

#### **Introduction to Systematic Theology**

<b>101 The Doctrine of The Word of God</b>	Credits 2
<ul style="list-style-type: none"><li>• How do we Know that the Bible is God’s Word?</li><li>• Are there any errors in the Bible?</li></ul>	Credits 2 Credits 2
<b>102 The Doctrine of God</b>	Credits 2
<ul style="list-style-type: none"><li>• How do we know that God exists?</li><li>• Can we really know God?</li><li>• How is God different from us?</li></ul>	Credits 2 Credits 2 Credits 2
<b>103 The Doctrine of God</b>	Credits 2
<ul style="list-style-type: none"><li>• The Creation of Man</li><li>• Why did God create two sexes?</li><li>• Can men and women be equal and yet have different roles?</li><li>• What is sin?</li></ul>	Credits 2 Credits 2 Credits 2 Credits 2
<b>104 The Doctrine of Christ</b>	Credits 2
<ul style="list-style-type: none"><li>• The Person of Christ</li><li>• The Atonement</li><li>• Resurrection and Ascension</li></ul>	Credits 2 Credits 2 Credits 2
<b>105 The Doctrine of the Application of Redemption</b>	Credits 2
<ul style="list-style-type: none"><li>• Common Grace</li><li>• Election</li><li>• The Gospel Call</li><li>• Conversion Faith and Repentance</li><li>• Justification and Adoption</li><li>• Sanctification</li><li>• The Perseverance of the Saints</li><li>• Death ,the Intermediate State, and Glorification</li></ul>	Credits 2 Credits 2 Credits 2 Credits 2 Credits 2 Credits 2 Credits 2 Credits 2

## **106 The Doctrine of The Church**

- The Nature of the Church Credits 2
- Baptism Credits 2
- The Lord's Supper Credits 2
- Gifts of the Holy Spirit Credits 2

## **107 The Doctrine of the Future**

- The Return of Christ: When and How? Credits 2
- The Millennium Credits 2
- The Final Judgment and Eternal Punishment Credits 2
- The New Heavens and New Earth Credits 2

## **Bachelor's Degree requirements total 60 cumulative credits**

**Note: This is 60 hours above the Associates degree total of 120 hours**

### COURSE NUMBER AND TITLE

Systematic Theology by Wayne Grudem

Introduction to Systematic Theology

#### **ST 101- The Doctrine of the Word of God**

- The Word of God Credits 2
- The Canon of Scripture Credits 2
- The Four Characteristics of Scripture Credits 2

#### **ST 102- The Doctrine of God**

- The Existence of God Credits 2
- The Knowability of God Credits 2
- The Character of God Part 1 and 2 Credits 4
- God in Three Persons (Trinity)

#### **ST 103- The Doctrine of Man in the Image of God**

- The Creation of Man Credits 2
- Man as Male and Female Credits 2
- The Essential Nature of Man Credits 2
- Sin Credits 2
- The Covenants between God and Man Credits 2

#### **ST 104 The Doctrines of Christ and the Holy Spirit**

- The Person of Christ Credits 2
- The Atonement Credits 2
- Resurrection and Ascension Credits 2
- The Offices of Christ Credits 2
- The Work of the Holy Spirit Credits 2

#### **ST 105 The Doctrine of the Application of Redemption**

- Common Grace Credits 2
- Election and Reprobation Credits 2
- Regeneration Credits 2

- Conversion, Justification , Adoption, Sanctification Credits 2

**ST 106 The Doctrine of the Church**

- The Church Nature, Its Marks, and Its Purposes Credits 2
- The Power of the Church Credits 2
- Church Government Credits 2
- The Means of the Grace within the Church Credits 2
- Baptism, The Lord’s Supper, Worship Credits 2

**ST107 The Doctrine of the Future**

- The Return of Christ Credits 2
- The Millennium Credits 2
- The Final Judgment and Eternal Punishment Credits 2
- The New Heavens and New Earth Credits 2

## Master of Theology

Requirements - 30 hours required (plus 50 page Thesis) 50 hrs Internship

### Curriculum “Training for Service”

#### Higher Education

*Note: the first 5 weeks will consist of writing a research paper APA format*

ED 300 Introduction to Higher Education 3 hrs

This class introduces the student to higher level expectations at the graduate level. Thesis writing, APA style, Internship and research

ED 301 Study of Theology 3 hrs

This introduction to Theology will expose the student to the study of God and various doctrines that teach “higher power”. Research, writing and field experience will also be explored and discussed

#### Professional Courses

302 ED Biblical Exposition 4 hrs

This section explores how we got our Bible. who wrote it and how it has been preserved through the years. It will also explain the various popular English translations as well how the Old and New Testaments were written

303 OTG Old Testament Geography and History 3 hrs

In this section the 3 Dispensations, Old and New Testaments are explained. Letters of the New Testament and characters in the Old Testament are revealed and discussed

304 OTG Old Testament Institutions 3 hrs

This course will explore the Tabernacle, its use, its structure and purpose. Within the discussion the importance and use of the “altar” will be explained. History of the Synagogue and Jewish Feasts will be a point of discussion

305 TC1 The Christ 3 hrs

New Testament lands will be researched and discussed. The history and the life of Christ will be discussed. Additional research may be assigned

306 TC2 301 The Church 3 hrs

Discussions and research will be centered around the following:  
The Apostles and the Great Commission, the beginning of the Church, the New Life of Christ, and the life of Paul

### **Christian Capstone**

330 Thesis Research	4 hrs
331 Internship (field experience)	3 hrs
332 Powerpoint Presentation	1 hr
333 Oral Presentation	0 hr
<b>Total</b>	<b>30 hrs</b>

**Note: Students seeking to pursue an add-on concentration in Chaplin Ministry will complete all 50 Internship hours with a Chaplin (documentation required)**

### **Masters Program.....Certificate in Christian Counseling (Add on) Independent Course of Study**

Masters Degree in Theology required. This certificate will be an add-on to the Masters degree program with a concentration in Christian Counseling. Requirements that will be added to the course of study are as follows:

Read the following text books and write a 5 page summary (all can be found on Amazon books) This course work will be **15 additional hours**

1. How to Counsel God's Way author Bob Hockstra
2. Cornerstone for Communication author Karen Scholl
3. Prayers that Heal the Heart author Mark and Patti Virklen
- 4 Parenting for Success author Daniel Kingston
5. Communion with God: of Communion with God the Father, Son and Holy Ghost author John Owen

In addition to the above 50 Internship hours will be required. Student must be mentored by a Licensed Ordained Elder (documentation required).

An Adullam instructor will work with each student on an individual basis as they complete this independent course of study

**Note:** This certificate will allow the recipient to provide Christian Counseling only (not to be confused with Therapeutic or Clinical Counseling)



## **Doctoral Fields of Study, ThD Theology**

Requirements: 30 credit hrs 100 page dissertation, Oral Examination & 100 clock hrs. internship

Applicants for the Doctor's program must have a master's Degree and a 3.0 GPA from an accredited institution in religion. (Documentation required prior to admission).

Students applying to the doctoral program in **Theology** should have or be completing a master's program.

Our existing areas of focus are listed below. Students will choose from the following topics for their dissertation. **Students are also encouraged to create their own area of focus.** However, if student selects their own focus of study, it must be approved by the administrative committee.

History of Christianity

Church Leadership Challenges in the 21<sup>st</sup> Century

Administration of the Church in the 21<sup>st</sup> Century

Ethics, Philosophy, and Politics in the Study of Religion

The 2020 Pandemic and the affect It had on the Church

The student will meet with their selected committee within the first four (4) weeks of the semester to discuss their topic of interest and their statement of purpose. In the statement of purpose, applicants to the doctoral program should explain their intellectual interests and research plans indicate what area of Religious Studies they hope to pursue. The committee will meet and advise the student of their decision within three (3) weeks.

The majority of the Doctoral program will be research-based. Instructor will meet with students in class either in person or via zoom/google meet facilitating discussions on Modules and or dissertation preparation. Conference calls, zoom/google meet or Skype will occur throughout the semester. Student pursuing a degree in Religious Studies or Theology assignments will consist of the following:

***Note: the month of August (one day each week) will be devoted to writing a research paper APA format. This is not a requirement but is highly suggested for those persons entering the Masters or Doctoral programs.***

- Class 1 Introduction to Methods and Research
- Class 2 & 3 Study of Theology
- Class 4 & 5 Students will meet to discuss dissertation (topic selection) preparation and abstract due.
- Class 6 & 7 Research Module 1 (Topic to be provided)
- Class 8 Students will meet to discuss progress on dissertation
- Class 9 Mid-Term Examination
- Class 10 & 11 Research Module 2 (Topic to be provided)
- Class 12 Students will meet to discuss progress on dissertation
- Class 13 & 14 Research Module 3 (Topic to be provided)
- Class 15 Open discussion on Module 3 and progress on dissertation
- Class 16 & 17 Powerpoint presentations via zoom/google meet (Topic to be provided)
- Class 18 & 19 Research Module 4 (Topic to be provided)
- Class 20 & 21 Research Module 5 (Topic to be provided)
- Class 22 Open discussion on Module 5
- Class 23 Final Examination
- Class 24 Discuss Dissertation Research and prepare for Orals

**Note:** Due to the continuance COVID-19 there may be changes in the instructional structure listed above. The instructor will determine the method of instruction to be used. Some classes will meet by zoom/google meet while others may be in person or with the individual student

Students pursuing a degree in Church Leadership/Administration assignments will consist of the following:

***Note: Students seeking to pursue an add-on concentration in Chaplin Ministry will complete 50 of the 100 Internship hours with a Chaplin (documentation required)***

## Doctoral Field of Study, ThD Church Leadership and Administration

Applicants for the Doctor's program must have a master's Degree and a 3.0 GPA from an accredited institution in religion. (Documentation required prior to admission).

### Course Requirements

*Note: the first 5 weeks will consist of writing a research paper APA format*

**1. Time:** The student must complete the course requirements within 28 weeks, 14 weeks per semester.

During this time, the student is expected to devote a minimum of 84 hours to the completion of the course.

**2. Lectures and Study Questions:** The student is expected to answer study questions based on the lectures as well as the required readings.

**3. Collateral Reading:** The student is required to read 600 pages from books listed on the bibliography contained in this syllabus.

**4. Dissertation:** The student is required to write a 100 page paper dealing with a Christian philosophy of leadership and administration. The paper should explore the various aspects of leadership from a biblical point of view, offering appropriate texts and interpretations and dealing with such matters as: leadership styles, examples from the New Testament, and the gift of administration. Paper must be written in APA format.

### 5. Spiritual Formation Project

**RATIONALE:** Ministry preparation and the Christian life require more than academic exercises.

Learners also need personal, spiritual formation, which involves theological reflection and critical thinking on their current practices and assumptions. This process occurs as learners engage in self-reflection and interaction in a community of learning.

Write a five-page reflective essay and interview a mentor, discussing the spiritual impact of this course on your life. Identify your mentor early in the course and submit the essay to your grader when you take the final exam

This last project should not be a summary of course content, but an application of course principles. Complete the following:

- A. Personal Reflection and Evaluation: Reflect on the course – To integrate your academic studies with your walk of faith, reflect on the content of the course and evaluate your life considering what you learned.

Follow these steps in your reflections:

**Step 1:** What one theme, principle, or concept in the course is the most significant to you personally?

Why is it significant?

**Step 2:** What portion(s) of the course brought this theme/principle/concept to light?

**Step 3:** Think about your past. Why is it vital now for you to deal with and apply this theme/principle/concept?

**Step 4:** How should this affect your thoughts and actions, and what specific steps should you take to concretely apply what you have learned?

Write your answers to the above questions in full paragraph form. (Recommended length for this reflection: approximately three pages)

Give a copy of this reflection to your mentor (see #2).

Community Reflection and Interaction: Interview a mentor – Since the Holy Spirit uses the input of others to guide and form His people, interview a mentor according to the following guidelines:

Who should you interview? (1-3 are required; 4-6 are recommended)

1. Someone with whom you have a reasonably close relationship.
2. Someone who is a mature Christian ministry leader (i.e. a pastor).
3. Someone who is not your grader or a family member.

**NOTE:** Identify your mentor early in the course and give him/her the page entitled “Guidelines for Mentors.”

Focus of the interview – Your interview should focus on the issues and questions you raise in your essay. For example:

- What feedback can your mentor give in response to your essay?
- Considering the course content, are the conclusions you made appropriate? Why or why not?
- What additional advice, deeper insights or broader applications might he/she suggest from his/her own life and ministry?

**NOTE:** Conduct this interview either in person (preferred) or virtually. Do not use electronic communication (i.e. email, instant messenger, etc.). Suggested length: 45 minutes. C. Synthesis and Application: Draw your final conclusions – Having reflected on the course and the discussion with your mentor, synthesize what you have learned in these three sections:

I. **Section 1:** Begin your essay with the personal reflection from #1 above. This should be exactly what you gave your mentor for the interview.

II. **Section 2:** Comment on your interview, explaining what you discussed and the insights you gained from your mentor. Include the following:

- What were the mentor’s comments regarding your essay?
- What advice did he/she give?
- How did his/her comments expand or correct your application of the course?
- Include the person’s name, occupation, and the length of the interview.

III. **Section 3:** Conclude with a synthesis of what you have learned. Answer the following:

- If your mentor corrected any thoughts in your “Personal Reflection and Evaluation”, how do you feel about these corrections? Do you agree or disagree? Why?
- Synthesizing your thoughts from section one and your mentor’s insight in section two, what final conclusions have you reached? How is this different from section one?
- In light of the interview and further reflection, what additional, specific changes need to occur in your life and what concrete steps will you take to implement them?

**NOTE TO STUDENTS:** Your effort in this assignment will determine its benefit. If by the end of this course you have not yet reflected critically on your life considering what you have studied, allow this assignment to guide you in that process. The instructor for this course will not

score your essay based on the amount of spiritual fruit you describe; so, do not exaggerate (or trivialize) what you have learned. The primary grading criteria is that you have thoughtfully considered the principles of the course and realistically sought to apply them to your life. If you have done this and met the minimal requirements (as noted above), you will earn the full points for this assignment.

**Note on confidentiality:** Perhaps the Holy Spirit is dealing with you in some very personal areas of your life. Because of this, your grader will keep your essay entirely confidential and either return or discard it.

**Objective:** to stimulate reflection and interaction on course principles in order to enhance personal spiritual formation.

**6. Final Examination:** There will be one final examination for the course, consisting of 50 multiple-choice questions. The exam will cover both the lectures and required reading.

## **COURSE GRADING**

Your grade for the course will be determined as follows:

**Lectures and Study Questions - 20%** *Each Lecture lesson equals one credit...total 24*

**Collateral Reading - 10%**

**Dissertation - 25%**

**Spiritual Formation Project - 10%**

**Final Examination - 25%**

**Internship -15%**

**Total - 100%**

**INTERNSHIP 3hrs**

**DISSERTATION 3hrs**

## **Doctorate of Divinity Ministry DMin 30 hours plus 100 hr internship and Oral Exam**

### **Pastoral Care and Counseling / Pastoral Theology**

Students in the DMin. concentration in Pastoral Care & Counseling / Pastoral Theology will benefit from advanced theological study and professional work specifically designed for those who desire to serve as **chaplains, pastoral care specialists, pastoral counselors or congregational pastors**. The program emphasizes the helping relationship, theological understandings of pastoral care, the multicultural contexts of pastoral care, understanding psychotherapeutic theories and strategies, and various forms of pastoral care and counseling. A race, class, and gender analysis will be appropriated for the practice of care and counseling.

#### **The Curriculum will include:**

- Introduction to Christian Counseling 2 hrs
- Foundations in Pastoral Care and Counseling 3hrs
- Pastoral Care Integrative Seminar 4hrs
- Assessment and Diagnosis in Clinical Theology vs Religious Therapy 3 hrs
- Theories of Counseling 4hrs
- Research Methods Seminar for Pastoral Care and Counseling 3hrs
- Race, Class, Gender, and Pastoral Care and Counseling 3 hrs

#### **Course requirements**

- **Course work 22 hrs**
- **Technology Presentation 3 hrs**
- **Theological Research 3 hrs**
- **Internship 2 hrs**

Note: This degree is not through a secular program of therapeutic counseling but is designed to provide tool/skills necessary for pastoral care and Christian counseling.

## **Disagreement/Conflict Resolution**

Protocol for any disagreement with the instructor or the program of study is as follows:

- First contact is with the curriculum instructor  
The issue is presented to the instructor for resolution. If the outcome of the issue discussed is unsatisfactory with the complaint, then the issue is presented to the site-administrator for resolution. If the issue is not resolved there, then the administrator will contact the ABC administration, present the issue for possible resolution.



## **Student Handbook Agreement**

**This agreement is between the student and the instructor. The purpose of the agreement is for the student to officially acknowledge they have read/reviewed/understand the Student Handbook published by the staff and approved by the Board of Directors of Adullam Bible College. All basic information regarding the college is found in the Student Handbook.**

**I understand that courses offered through ABC are strictly for religious purposes only, and that secular courses are not offered through ABC. The degree I receive through ABC will be in a field of religion primarily for use in ministry.**

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**Student**

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**Date**

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**Instructor**

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**Date**